

Adding Videos

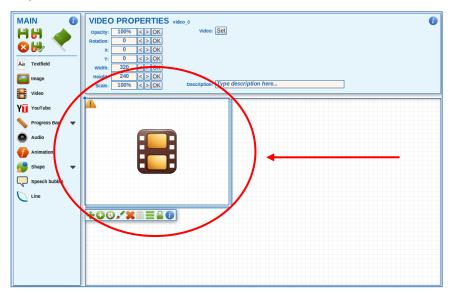
Videos can be a great addition to a learning page as they can sometimes express a concept better than printed words.

To insert a video in to a learning page:

1) Click on the **Video** button available in your toolbox:



A video place holder will appear on your screen and the Properties Panel will display the Video Properties:

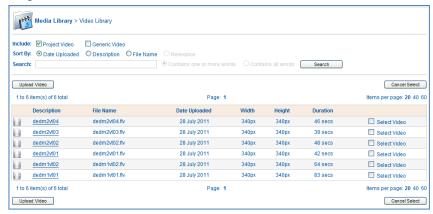




2) In the Properties panel, click on the **Set** button:



You will be taken to the Video Library which will display any videos currently available to your organisation:



Note: the Video Library does not contain any generic videos so you will only see videos that have been uploaded by your organisation.

3) Place a tick in the **Select Video** box available to the right of the video you want to use and it will appear immediately in your learning screen:

